

Winter Mini-mester 2023 Drop/Withdrawal Refund Schedule

Drops (Continued Enrollment)

Any student who drops course(s) within the first three (3) days of a mini-term **and remains enrolled** in the University will receive refunds applicable to tuition and fees paid for those courses.

On or before the third class day	On or before Wednesday, December 20, 2023	100%
After the third class day	After Wednesday, December 20, 2023	0%

Withdrawals (Discontinued Enrollment)

Any student who officially withdraws from the University will receive a refund calculated according to the following percentage schedule:

Prior to the first class day	Before Monday, December 18, 2023	100%
During the first class day	On Monday, December 18, 2023	80%
During the second class day	On Tuesday, December 19, 2023	50%
During the third class day	On Wednesday, December 20, 2023	0%

Refundable fees include tuition and designated tuition only.

REGULATIONS GOVERNING REFUNDS

Refunds are granted for those fees designated as "refundable". The refundable fees assessed at registration are tuition and the designated tuition fee. These fees are calculated based upon the number of semester credit hours for which a student registers. Refunds of refundable fees are calculated based upon the total amount of fees assessed at registration and not on the basis of the amount of the payment, if a student is paying on an installment basis.

DROPPED COURSES

Any student who drops courses within the first three (3) days of a mini-term **and remains enrolled** in the University will receive refunds applicable to tuition paid for those courses.

WITHDRAWAL

Any student who officially withdraws from the University will receive a prorated refund of applicable fees according to a pre-defined percentage schedule.

Students who register for courses that are paid for directly through the use of financial aid /assistance are considered enrolled at the University until they officially withdraw through the Office of the University Registrar. **Ceasing to attend classes or stopping payment of checks for fees owed without officially withdrawing from the University will result in semester grades of "F". Thus, any remaining balance owed to the University by a student who ceases to attend classes, but who does not officially withdraw through the Office of the Registrar, is still due and NOT subject to reduction.**

Spring 2024 Drop/Withdrawal Refund Schedule

Drops (Continued Enrollment)

Any student who drops courses within the first twelve (12) days of a Fall or Spring term and remains enrolled in the University will receive refunds applicable to tuition and fees paid for those courses.

On or before the twelfth class day	On or before Wednesday, January 31, 2024	100%
After the twelfth class day	After Wednesday, January 31, 2024	0%

Withdrawals (Discontinued Enrollment)

Any student who officially withdraws from the University will receive a refund calculated according to the following percentage schedule:

Prior to the first class day	Before Tuesday, January 16, 2024	100%
During the first five class days	On or before Monday, January 22, 2024	80%
During the second five class days	On or before Monday, January 29, 2024	70%
During the third five class days	On or before Monday, February 05, 2024	50%
During the fourth five class days	On or before Monday, February 12, 2024	25%
After the fourth five class days	After Monday, February 12, 2024	0%

Refundable fees include tuition and designated tuition only.

REGULATIONS GOVERNING REFUNDS

Refunds are granted for those fees designated as "refundable". The refundable fees assessed at registration are tuition and the designated tuition fee. These fees are calculated based upon the number of semester credit hours for which a student registers. Refunds of refundable fees are calculated based upon the total amount of fees assessed at registration and not on the basis of the amount of the payment, if a student is paying on an installment basis.

DROPPED COURSES

Any student who drops courses within the first twelve (12) days of a Fall or Spring semester or within the first four (4) days of a summer term and remains enrolled in the University will receive refunds applicable to tuition paid for those courses.

WITHDRAWAL

Any student who officially withdraws from the University will receive a prorated refund of applicable fees according to a pre-defined percentage schedule.

Students who register for courses that are paid for directly through the use of financial aid /assistance are considered enrolled at the University until they officially withdraw through the Office of the University Registrar. **Ceasing to attend classes or stopping payment of checks for fees owed without officially withdrawing from the University will result in semester grades of "F". Thus, any remaining balance owed to the University by a student who ceases to attend classes, but who does not officially withdraw through the Office of the Registrar, is still due and NOT subject to**