



Texas Southern University  
Assessment Plan 2010-2013

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## **Unit Assessment Plan**

Support Unit

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## Introduction

### **Texas Southern University's Mission**

Texas Southern University is a comprehensive metropolitan university. Building on its legacy as a historically black institution, the university provides academic and research programs that address critical urban issues and prepare an ethnically diverse student population to become a force for positive change in a global society.

*In order to achieve this mission, Texas Southern University provides:*

- quality instruction in a culture of innovative teaching and learning
- basic and applied research and scholarship that is responsive to community issues
- opportunities for public service that benefit the community and the world.

### **Texas Southern University's Vision**

Texas Southern University will become one of the nation's pre-eminent comprehensive metropolitan universities. We will be recognized by the excellence of our programs, the quality of our instruction, our innovative research, and our desire to be a contributing partner to our community, state, nation, and world.

#### ***Accreditation Standards***

Accreditation by Southern Association of Colleges and Schools Commission on Colleges (SACS) Commission on Colleges signifies that the institution: (1) has a mission appropriate to higher education, (2) has resources, programs, and services sufficient to accomplish and sustain that mission, and (3) maintains clearly specified educational objectives that are consistent with its mission and appropriate to the degrees it offers, and that indicate whether it is successful in achieving its stated objectives.

*Source: The Principles of Accreditation: Foundations for Quality Enhancement, 5<sup>th</sup> edition*

## Goal 1 Assessment Plan 2010-11 to 2012-13

### 1 Goal Description

Goal 1:

Improve user access to information resources to support research, teaching and learning

### 2 SLO Student Learning Outcomes/Objectives

SLO 1.1:

Provide students with access to more printed resources.

SLO 1.2:

Provide students with access to more electronic resources.

SLO 1.3:

Provide students with access to other non-print resources such as microform, videos, DVDs, CDs, etc.

SLO 1.4:

Increase usage of library circulating materials and electronic resources.

### 3 Metric

Metric 1.1

Number of printed resources

Metric 1.2

Number of electronic resources

Metric 1.3

Number of other non-print resources

Metric 1.4a

Usage statistics Circulating Materials.

Metric 1.4b

Electronic searches

### 4 Target 2010-11

Target 1.1

237 new books to be purchased

Target 1.2

No new electronic resources will be purchased during this year

Target 1.3

50 items will be provided per year

Target 1.4a

Target 2% usage of printed circulating materials:

2009-2010 baseline =  $259,637 * 2\% = 5,193$  Targeted Usage

Target 1.4b

Target 10% Increase per year in electronic searches:

Baseline 2009-2010 =  $504,214 * 10\% = 50,421$  additional searches

### 5 Findings 2010-11

Findings 1.1

237 volumes were added to equal to the volumes held at the end of 2011

Target met

Findings 1.2

No new electronic resources were purchased this year

Target met

Findings 1.3

35 non print resources were added

Target not met

Findings 1.4a

There were a total of 5,183 circulating materials used thereby slightly missing the target by 10.

Target not met

Findings 1.4b

150,792 additional searches were made for an increase of 30 percent.

Target met

## **6 Action Plan 2010-11**

Action Plan 1.1

We will upgrade software for purchasing new books that will allow improved tracking of printed resources.

Action Plan 1.2

We will secure funding for new electronic resources as we review resources appropriate for curriculum needs in collaboration with faculty.

Action plan 1.3

We will review resources appropriate for curriculum needs in collaboration with faculty.

Action Plan 1.4

We will provide access to library materials for those who desire to take materials out the building for use.

Library liaisons will work closely with faculty with course syllabi and lesson plans to suggest resources that support classroom instruction.

We will also continuously weed the collection, which will impact the total holdings inventory.

Library liaisons will work closely with faculty with course syllabi and lesson plans to suggest resources that support classroom instruction.

## **7 Target 2011-12**

Target 1.1

2,000 printed resources.

Target 1.2

3 new electronic resources

Target 1.3

50 items per year

Target 1.4a

Usage of 2% of inventory of printed circulating materials

Baseline 2010-2011 = 262,926

Target 1.4b

Target Usage= 5,259

10% Increase per year

2010-2011 baseline

= 655,006\*10%

= 65,501 additional searches

## **8 Findings 2011-12**

### Findings 1.1

654 new print titles have been added to the collection so far

Target not met

### Findings 1.2

8 new electronic databases were added to the collection

Target met

### Findings 1.3

45 media items were added to the collection. These included CDs, videos, etc

Target not met

### Findings 1.4a

There were 3,528 materials in circulation, therefore; the target was missed by 1,731 materials in circulation

Target not met

### Findings 1.4b

946,021 searches have been performed on electronic resources so far this academic year compared to 655,006 for 2010-2011. This represents an increase of 291,015 additional.

Target met

## **9 Action Plan 2011-12**

### Action Plan 1.1

In providing access to printed materials, we will be more selective in ordering additional printed resources, which could result in fewer purchases in any given year.

### Action Plan 1.2

The library will continue to secure funding for electronic resources, review resources appropriate for curriculum needs in collaboration with faculty, and order additional electronic resources to meet user information needs.

### Action Plan 1.3

We will select, order, and process additional non print resources to meet the information needs of users. We will also maintain information in a variety of formats and adopt new formats as they become available.

### Action Plan 1.4

We will provide access to library materials for those who desire to take materials out of the building for use. In addition, library liaisons will work closely with faculty with course syllabi and lesson plans to suggest resources that support classroom instruction.

We will also continuously weed the collection, which will impact the total holdings inventory.

To promote availability and accessibility of information available electronically to library users, we will increase the number of bibliographic instruction sessions and will add more resources to support class assignments. Library liaisons will work closely with faculty with course syllabi and lesson plans to suggest resources that support classroom instruction.

## **10 Target 2012-13**

### Target 1.1

2,000 printed resources.

### Target 1.2

3 new electronic resources.

Target 1.3

50 items per year.

Target 1.4

With a national trend of decreased circulations of print materials in academic libraries, the Target might need to be considered for modification.

Baseline 2011-2012 circulation transactions was 5,259.

Baseline 2011-2012 electronic database searches

= 610,099\*10%

= 61,001 additional searches

## 11 Findings 2012-13

1.1 1,572 books added to the print book collection.

1.2 3 new electronic databases added to the library plus additional content added to 2 other existing databases.

1.3 No data available on the number of media item added.

1.4 Book circulation by users totaled 3,127 for print books. This downward trend is the same as other academic libraries in the U.S.

Number of searches of electronic databases = 913,222. The matches the trend in academic libraries.

## 12 Action Plan 2012-13

1.1 In providing access to printed materials, we will select materials from highly recommended resources with those for which accreditation is being sought or other criteria.

1.2 The library will continue to secure funding for electronic resources. There will be continuous review of curriculum needs and use of resources.

1.3 The librarians will select, order, and process additional resources to meet the information needs of the users.

1.4 We will provide access to library materials for those who want to have them for home use. Librarians will review course syllabi and lesson plans to suggest resources that support classroom needs.

Electronic Resources - Librarians will continue to promote use of these materials among faculty and provide information to them for integrating these resources on the course management system and to students.

## 13 Additional Reference Documents

R1 Annual Print Resources Acquisitions Report

R2 Annual Electronic Resources Acquisitions Report

R1 Annual Non-print Resources Acquisitions Report

R3 Circulation Reports

R4 Vendor Usage Statistics Spreadsheet

[Books purchased 2012 2013](#) [PDF 4,212 KB 11/20/14]

[Circulation statistics 2012 2013](#) [PDF 65 KB 11/20/14]

[Database usage stats](#) [XLS 32 KB 11/20/14]

[Electronic resources added 2012 2013](#) [PPTX 255 KB 11/20/14]

## Goal 2 Assessment Plan 2010-11 to 2012-13

### 1 Goal Description

Goal 2:

Enhance information literacy skills

### 2 SLO Student Learning Outcomes/Objectives

2.1: Increase the number of bibliographic instruction sessions to students.

2.2: Market library resources and services to the university community.

### 3 Metric

Metric 2.1

Number of instructional sessions.

Metric 2.2

The number of marketing activities performed.

### 4 Target 2010-11

Target 2.1

100 instructional sessions to be provided.

Target 2.2

2 events will be held.

### 5 Findings 2010-11

Findings 2.1

74 instructional sessions were provided, 2,160 students were in attendance.

Target not met

Findings 2.2

2 events were held:

(1) National Information Literacy Month done the entire month of October 2010.

(2) Library Booth at Founders Day Celebration 09/14/2010

Target met

### 6 Action Plan 2010-11

Action Plan 2.1

We will collaborate with faculty and the Library Committee to maintain sessions at optimum levels.

Action Plan 2.2

We will use all campus and media opportunities to promote the library.

### 7 Target 2011-12

Target 2.1

100 instructional sessions to be provided.

Target 2.2

2 events will be held.

### 8 Findings 2011-12

Findings 2.1

64 instructional sessions were held for students with a total attendance of 1,835.

Target not met

Findings 2.2

A total of three (3) events were held. Two meetings were held of the University Library Committee in January and April 2012 that included presentations to Faculty.

One subject specific event was held for department faculty.

University activities such as Career Fairs, Homecoming, etc. were used as opportunities to promote the library and its resources.

The third event was the promotion of National Information Literacy Month.

Target met

**9 Action Plan 2011-12**

## Action Plan 2.1

We will continue to provide basic level of information literacy instruction to all incoming freshmen and to non-freshmen through faculty requests.

## Action Plan 2.2

We will provide opportunities for faculty to interact with librarians and to learn what resources currently exist.

Also, new directions in technological developments will be announced.

We will use University activities such as Career Fairs, Homecoming, etc. as opportunities to promote the library and its resources. National Information Literacy Month and other activities promoted by the American Library Association (ALA) will be used as marketing opportunities.

**10 Target 2012-13**

## Target 2.1

150 instructional sessions to be provided.

## Target 2.2

2 events will be held.

**11 Findings 2012-13**

## Findings 2.1

67 instructional sessions were held for students. Target Not Met.

## Findings 2.2

A total of 6 events were held for special groups.

Target Met.

## Findings 3.1

7 instructional sessions provided.

Target Met.

## Findings 3.2

Target Not Met.

**12 Action Plan 2012-13**

2.1 The professional staff will continue to provide information literacy or bibliographic instruction sessions.

2.2 We will provide opportunities for faculty to interact with librarians and to promote exchanges that result in a clear understanding of what resources are in the library and how they can best use them in the instruction of their students.

**13 Additional Reference Documents**

R5 Departmental Annual Reports

R6.1 Library Committee Meeting Agendas

R6.2 Information on National Literacy Month

R6.3 Library Presentations and Events

[Reference Document for Goal 2 2012 2013](#) [PDF 616 KB 12/23/15]

[Reference Document for Goals 2 and 3 2012 2013](#) [PDF 91 KB 12/23/15]

**Goal 3 Assessment Plan 2010-11 to 2012-13****1 Goal Description**

Goal 3:

Enhance the learning environment



## 2 SLO Student Learning Outcomes/Objectives

3.1: Increase the number of bibliographic instruction sessions to faculty.

3.2: Increase faculty input in collection development.

### 3 Metric

Metric 3.1

Number of instructional sessions

Metric 3.2

Number of library resource order recommendations.

### 4 Target 2010-11

Target 3.1

Four instructional sessions per year to be provided

Target 3.2

50 library resource order recommendations.

### 5 Findings 2010-11

Findings 3.1

Three instructional sessions were provided:

(1) School of Business

July 26, 2011

(2) INSPEC-The Institution of Engineering and Technology.

August 18, 2010

(3) Gale

July 13, 2011

Target not met

Findings 3.2

10 library resource order recommendations were made.

Target not met

### 6 Action Plan 2010-11

Action Plan 3.1

We will increase collaboration with library liaisons and faculty to conduct more instructional sessions.

Action Plan 3.2

We will increase faculty input through library liaisons and faculty collaboration.

### 7 Target 2011-12

Target 3.1

4 instructional sessions per year to be provided.

Target 3.2

6 professors will make library resource order recommendations.

### 8 Findings 2011-12

Findings 3.1

4 instructional sessions have been held as of May 2012.

Target met

Findings 3.2

A total of 6 professors requested materials.

Target met

### 9 Action Plan 2011-12

Action Plan 3.1

We will provide Information Literacy skills to the university community according to the American Library Association standards.

The library will schedule instructional sessions from resource providers who will teach faculty about resources. Library Liaisons will conduct instructional sessions within departments.

#### Action Plan 3.2

We will encourage faculty to submit their information and resource needs to the library. The library liaisons will provide listing of new resources available for purchase with a timetable for ordering throughout the academic year

### 10 Target 2012-13

#### Target 3.1

4 instructional sessions per year to be provided.

#### Target 3.2

75 library resource order recommendations.

### 11 Findings 2012-13

#### 3.1

There were 2 instructional sessions for faculty.

#### 3.2

As result of consultations with faculty, the library purchased 19 new journal titles.

### 12 Action Plan 2012-13

#### 3.1

We will provide information literacy skills to the university community according to the American Library Association Standards.

The library will schedule instructional sessions from resources providers who will teach faculty about resources. Library Liaisons will provide department with listing of latest resources available for academic instruction and research.

#### 3.2

We will encourage faculty to submit their information and resource needs to the library online. The Library Liaisons will institute a process to respond to requests in a timely manner.

### 13 Additional Reference Documents

R7 List of Training Sessions with Dates

R8 Acquisition Librarian's email report of faculty resource recommendations

[Goal 3 reference resources 2012 2013](#) [PDF 278 KB 3/7/16]