



Texas Southern University  
**Staff Council**

**STAFF COUNCIL MEETING MINUTES**

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January 14, 2010  
11:00 – 12:30 pm  
Hannah Hall, Room 129

*Council Members Present:*

*Derrick Wilson, Chair*  
*Diane Lewis, Co-chair*  
Lori LaBrie, Secretary  
Nona Honeycutt  
Joe Merchant  
Katie Johnson  
Derek Lockett  
Charlotte Washington

*Professional/Non-Faculty*  
*Executive/Administrative/Managerial*  
Professional/Non-Faculty  
Secretarial/Clerical  
Skilled Crafts/Service Maintenance  
Secretarial/Clerical  
Professional/Non-Faculty  
Professional/Non-Faculty

*Absent:*

Remon Green  
Minnie Wolridge, Treasurer  
Olivia Angel  
Deneen Ford  
Taiwan Johnson

Technical/Paraprofessional  
Professional/Non-Faculty  
Skilled Crafts/Service Maintenance  
Technical/Paraprofessional  
Secretarial/ Clerical

*Others Present:*

**Action Items:**

- Standing Committee Reports
- Ad-Hoc Committee Report
- Updates:
  - Parking
  - Staff Discounts
  - Staff Council Forum

*Opening:*

The meeting of Staff Council was called to order at 11:15 a.m. by D. Wilson

A. Approval of Minutes –

- It was moved by D. Lewis and it was 2<sup>nd</sup> by J. Merchant to accept the minutes of November 12th with any necessary corrections.

*B. Open Issues:*

- **Standing Committee Reports – Admin. Issues Committee:** presented an overview of the initial proposal and budget items submitted to the Chair. N. Honeycutt moved to accept the report and it was 2<sup>nd</sup> by K. Johnson. D. Wilson proposed forwarding the President a letter of request for support to be distributed campus wide to all employees informing of his support of the Staff Council’s participation in campus activities. C. Washington addressed issues of Council adhering to constitutional bylaws so that the university respects the work of the council. C. Washington suggested a meeting on 1/21/2010 to address any issues prior to the forum. A second date of 2/4/2010 was also proposed with the same time. It was suggested that the regularly scheduled council general meeting would still be held on 1/28/2010. D. Lockett proposed that an email request be sent to supervisors of employees working the evening shifts so have altered work schedule to allow for their attendance. K. Johnson moved to accept the proposed dates and times and it was 2<sup>nd</sup> by C. Washington with full agreement from the council members. **Campus Enhancement Committee:** D. Lockett informed that the enhancement committee proposes to move forward with campus signs to be distributed campus wide as previously planned. K. Johnson moved to accept the proposal and it was 2<sup>nd</sup> by J. Merchant; no opposers. **Public Relations Committee:** Chair, Remon Green was absent; no report. **Staff Development:** Chair, T. Johnson was absent; no report submitted.
  
- **Ad-Hoc Committee Report** – survey results were presented to the council by D. Wilson. Wilson reported that there were 131 participants that included part-time and full-time and contract employees. Wilson proposed a date of January 28 between the hours of 11 and 12 for the forum.

*C. Old Business -*

*D. New Business –*

*E. Updates:*

- Parking – D. Wilson will follow up with Ed Davis of parking regarding reserved space count verses regular parking spaces for faculty/staff parking lots.
- Staff Discounts – D. Wilson proposed an increase in the amount of discount for the cafeteria and extend the deadline through the week.
- C. Washington proposed to halt all verbal communication requests and place all future requests to the president, etc. in writing.

Comments: C. Washington proposed that Public Relations committee begin publishing a newsletter prior to the end of spring term, reminding that since approval there has been no newsletter.

**Adjournment:**

D. Lewis moved to adjourn the meeting and it was 2<sup>nd</sup> by N. Honeycutt. Next meeting is scheduled for 1/28/2010 @11:00 AM. Meeting adjourned @ 12:29 PM

Minutes submitted by: Lori LaBrie

Approved by: \_\_\_\_\_