



Texas Southern University
Staff Council

STAFF COUNCIL MEETING MINUTES

February 25, 2010
11:00 – 12:30 pm
Hannah Hall, Room 129

Council Members Present:

Derrick Wilson, Chair	Professional/Non-Faculty
Lori LaBrie, Secretary	Professional/Non-Faculty
Minnie Wolridge, Treasurer	Professional/Non-Faculty
Olivia Angel	Skilled Crafts/Service Maintenance
Derek Lockett	Professional/Non-Faculty
Deneen Ford	Technical/Paraprofessional
Charlotte Washington	Professional/Non-Faculty

Absent:

Diane Lewis, Co-chair	Executive/Administrative/Managerial
Joe Merchant	Skilled Crafts/Service Maintenance
Nona Honeycutt	Secretarial/Clerical
Remon Green	Technical/Paraprofessional
Taiwan Johnson	Secretarial/ Clerical
Katie Johnson	Secretarial/Clerical

Others Present:

Action Items:

- Approval of Minutes of 1/14/2010 and 1/28/2010
- Standing Committee Reports:

Administrative Issues
Campus Enhancement
Public Relations
Staff Development

Opening:

The meeting of Staff Council was called to order at 11:29 a.m. by D. Wilson

A. Approval of Minutes –

- It was moved by D. Lockett and 2nd by C. Washington to accept the minutes of January 14th with any necessary corrections. It was also moved by M. Wolridge

and 2nd by C. Washington to accept the minutes of 1/28/2010 with any necessary changes.

B. Open Issues:

- **Standing Committee Reports: Campus Enhancement Committee** – D. Lockett reported that a request was made by some faculty members to have reserved parking spaces for all tenured faculty. He suggested that Council also forward a proposal of ideas from the staff perspective for a more subjective vote by the parking committee that will encompass the concerns of all units. C. Washington raised attention to the fact that parking privileges based on tenure is not fair since staff work longer hours and are here more frequently than faculty. L. LaBrie moved to accept the oral report of Campus Enhancement; it was 2nd by M. Wolridge. **Admin. Issues Committee:** L. LaBrie reported on outcome and discussion of the committee's meeting on 2/17/10 to discuss proposal changes and final draft to be presented to President. It was reported of the committee's initiatives to develop staff incentives and recognition awards, merit and cost of living increases to be included in the next budget, staff scholarships for the purpose of seeking higher degrees, etc.. It was moved by M. Wolridge to accept the oral report of the Admin. Issues committee; it was 2nd by D. Lockett. **Public Relations Committee:** R. Green, Chair (absent), Co-chair Washington reported that Chair proposed to distribute newsletter on a quarterly basis. D. Lockett recommended to have newsletter be distributed twice a month with objections. It was then proposed by M. Wolridge to have newsletter distributed once a month on the 2nd Monday of the month. M. Wolridge motioned to accept the distribution of monthly newsletter on the 2nd Monday of each month; it was 2nd by O. Angel. C. Washington then advised that all info from each committee chair include all staff info; names, addresses, etc. for the purpose of spotlighting birthdays and sending bereavement and birthday card. C. Washington moved to accept the verbal report for the PR committee; it was 2nd by D. Lockett. **Staff Development:** D. Wilson reported on behalf of committee to inform of meeting with Blake Green of the E-MBA program and Detria Ward of Continuing Edu. to provide certificate and continuing education opportunities to staff. It was also discussed of possible proposal to President requesting a mandate from him to Deans to identify and reserve dollars in their budget toward continuing edu. and training of staff. L. LaBrie motioned to accept the oral report of Staff Development; it was 2nd by D. Ford.

C. Old Business –

O. Angel inquired to the Chairman regarding the status of the computers for the GSB building for non-professional employees. Chair reported that Mr. Rector stated that he was working to complete request back in the fall; however, he is still currently still working to complete. D. Lockett informed the Chair that he is currently in possession of two computers that are not in use, thus he is willing to donate to the department for their use. D. Lockett will follow up on process of having computer installed.

D. New Business –

E. Updates:

F. Misc.:

- C. Washington proposed to establish a Staff Council historian to document the events and take photos of the Council. Washington volunteered the use of her camera for all photos instead of having to contact the institution's photographer. Washington also proposed that the Chairman request a space in the Hannah Hall building for a Staff Council office.

Adjournment:

M. Wolridge moved to adjourn the meeting and it was 2nd by D. Ford. Next meeting is scheduled for 3/11/2010 @11:00 AM. Meeting adjourned @ 12:41 pm.

Minutes submitted by: Lori LaBrie

Approved by: _____