



Texas Southern University  
**Staff Council**

**STAFF COUNCIL MEETING MINUTES**

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October 08, 2009  
11:00 – 12:30 pm  
Hannah Hall, Room 129

*Council Members Present:*

Derrick Wilson, Chair  
Diane Lewis, Co-chair  
Minnie Wolridge, Treasurer  
Lori LaBrie, Secretary  
Olivia Angel  
Deneen Ford  
Nona Honeycutt  
Katie Johnson  
Derek Lockett  
Joe Merchant  
Charlotte Washington

Professional/Non-faculty  
Executive/Administrative/Managerial  
Professional/Non-Faculty  
Professional/Non-Faculty  
Skilled Crafts/Service Maintenance  
Technical/Paraprofessional  
Secretarial/Clerical  
Secretarial/Clerical  
Professional/Non-Faculty  
Skilled Crafts/Service Maintenance  
Professional/Non-Faculty

*Absent:*

Remon Green  
Taiwan Johnson

Technical/Paraprofessional  
Secretarial/ Clerical

*Others Present:*

Sameera Rizvi  
Richard Johnson  
Jose' Rodriguez  
Gitonga M'Mbijjew

**Action Items:**

- Standing Committee Reports - presentation of budgets
- Ad-Hoc Committee Report - presentation of staff survey
- Forum - discussion
- Updates:
  - ✚ Sodexo
  - ✚ Business cards and t-shirts
  - ✚ Homecoming - parade

Miscellaneous:

*Opening:*

The meeting of Staff Council was called to order at 11:06 a.m. by Chair, Derrick Wilson

A. Approval of Minutes –

- It was moved by N. Honeycutt and 2nd by K. Johnson to accept the minutes of October 8, 2009.

B. *Open Issues:*

- ***Standing Committee Reports*** – Administrative Issues Standing Committee chair, L. LaBrie informed that there was no report available. Campus Enhance Committee chair, D. Lockett announced he also did not have a report prepared, but feels there's no budget concerns for his committee to address. Addressed issues of parking/towing complaints in Lot B. Information was provided by D. Ford relative to new proposed parking standards. D. Lewis and C. Washington both moved to have issues discussed in a separate meeting or refer issue to Campus Enhancement solely to address. Public Relations chair, Remon Green was absent with no report submitted. Staff Development chair, T. Johnson was also absent with no report submitted for meeting.
- ***Forum***- Wilson is checking with President's admin. asst for tentative dates of availability for president's presence for the forum. Will announce the official date at the next meeting. Washington reminded SC members that the Forum should follow the by-law guidelines and allow constituents to address SC with their concerns to be addressed at forum. Wilson advised that the staff survey will serve to determine staff concerns and will be administered online well in advance of the forum date. Committee agreed that various forms of surveys will be utilized to capture staff concerns/issues (online, table set-ups in each bldg for various hours to include extended hours, mass email, etc.). It was moved by C. Washington to have an Ad-Hoc committee to meet to address survey. LaBrie moved to accept and group agreed with no opposes. Ad-Hoc committee accepted and it was suggested by Wilson to have a deadline for establishing the survey and suggested by Washington to be present at next meeting. Lockett and Washington will serve as Chair and Co-Chair with Johnson, Lewis and Honeycutt as volunteers. All members will email concerns to committee for consideration in newsletter.
- ***Homecoming Parade*** – D. Wilson moved to establish a consensus of all members interested in participating in the parade. Lockett amended the motion by Wilson to have SC decide in what capacity members wish to participate, it was 2<sup>nd</sup> by Wolridge. Labrie added that any members interested in participating in parade can and should do so due since parade will be only means of visible support.

C. *Old Business:*

- ***Athletics Discount*** – Athletic Director has agreed to extend a discount for all staff to purchase football tickets in advance of game day for \$10.00 and \$6.00 for basketball tickets with current staff ID. Wilson answered questioned posed by Lewis that multiple tickets can also be purchased. Lockett suggested to have athletics change purchase criteria for purchase of tickets at the door.

D. *New Business* –

- **Sodexo Presentation** – Joe Rodriguez, Sodexo Rep., addressed SC to introduce himself and inform of new cafeteria initiatives (bakery and café version of Starbucks, World of Wings in bowling alley, etc.). Bowling alley will officially be opened this spring with activities to increase faculty and staff visitation. Mr. Rodriguez is requesting to be included in the SC newsletter for the purpose of providing coupons for the Tiger’s Lair and special pricing. Liquor license is also being obtained to serve alcoholic beverages. Lockett questioned process of identifying employees who eat free. Mr. Rodriguez states a list will serve to identify all staff/faculty paid through their budgets. Requests to attend next general meeting on October 22 to address outstanding questions and inform of decision to provide food for SC meetings.
- **Newsletter** – Lockett motioned to have Public Relations committee construct newsletter for the Council and all members agreed.

E. Announcements:

- D. Wilson announced that SC budget has been confirmed and approved for \$5,000.00. Council can now begin process of purchasing stationery, business card, t-shirts, etc..
- D. Lockett informed members of the passing of Bircendia Churchwell, as staff member in Safety after a lengthy battle with cancer. A donation was taken to send a card and provide a monetary gift on behalf of Council.

Adjournment:

D. Lockett moved to adjourn the meeting and it was 2<sup>nd</sup> by co-chair Lewis. Next meeting is scheduled for October 22, 2009 @11:33 AM.

Minutes submitted by:           Lori LaBrie

Approved by:                     \_\_\_\_\_