



Texas Southern University
Staff Council

STAFF COUNCIL MEETING MINUTES

October 22, 2009
11:00 – 12:30 pm
Hannah Hall, Room 129

Council Members Present:

Derrick Wilson, Chair
Minnie Wolridge, Treasurer
Lori LaBrie, Secretary
Deneen Ford
Nona Honeycutt
Katie Johnson
Derek Lockett
Joe Merchant
Charlotte Washington
Remon Green
Taiwan Johnson

Professional/Non-faculty
Professional/Non-Faculty
Professional/Non-Faculty
Technical/Paraprofessional
Secretarial/Clerical
Secretarial/Clerical
Professional/Non-Faculty
Skilled Crafts/Service Maintenance
Professional/Non-Faculty
Technical/Paraprofessional
Secretarial/ Clerical

Absent:

Olivia Angel
Diane Lewis, Co-chair

Skilled Crafts/Service Maintenance
Executive/Administrative/Managerial

Others Present:

Ovie Edwards
Feloniece Davis-Marsaw
Holly Lipkins

Action Items:

- Standing Committee Reports
- Ad-Hoc Committee Report - staff survey
- Forum - discussion
- Updates:
 - Sodexo
 - Business cards and t-shirts
 - Homecoming - parade

Miscellaneous:

Opening:

The meeting of Staff Council was called to order at 11:12 a.m. by Chair, Derrick Wilson

A. Approval of Minutes –

- It was moved by T. Johnson and 2nd by K. Johnson to accept the minutes of October 22nd with any necessary changes.

B. *Open Issues:*

- ***Standing Committee Reports*** – Administrative Issues Standing Committee - chair, L. LaBrie reported that report is complete and will be distributed to Council at the close of business due to lack of approval of all committee members. C. Washington moved and it was 2nd by M. Wolridge, no opposes, to accept the verbal report for Admin. Issues committee. Campus Enhance Committee – J. Merchant reported that since there are no specific costs associated with the component of campus enhancement, there are current budget request to submit. Suggests utilizing the current budget to be used as necessary. C. Washington suggested that enhancement could do something (i.e., Keep TSU Beautiful Signs) to brand the groups identity on campus as a committee. D. Lockett proposed that enhancement will also address the current reserved parking policy. Staff Member, Ovie Edwards addressed Council regarding issue of reserved spaces vs. free spaces. Ms. Edwards states that it is not fair that staff that arrive to campus early and on time for work are forced to find free parking spaces because those who arrive late have purchased reserved spaces that take up most of parking. It was moved by C. Washington and 2nd by J. Merchant to accept the Campus Enhancement verbal report and proposals with changes to address reserve parking policy. Public Relations Committee – R. Green reported that his committee also has no budgetary requests or concerns. Also requests that the committee be allowed to utilize the current budget as necessary. D. Wilson recommends that committee be responsible for constructing and distributing the Council's newsletter. N. Honeycutt moved to accept report and added that C. Washington be added as Co-chair to serve in the absence of the current Chair, Green. Motion 2nd by M. Wolridge and all agreed with no opposers. Staff Development – T. Johnson reported no budgetary concerns and addressed issue of staff development for online webinars. Suggested that committee also prefers to utilize funds of the current budget for any future unforeseen costs. K. Johnson moved to accept Staff Developments report and it was 2nd by J. Merchant.
- ***Ad-Hoc Committee Report*** – Committee members Lockett, Washington, Johnson, Lewis and Honeycutt presented survey for council's review and requested that each member review document and email comments/concerns, ASAP. Survey will be provided to staff in hard copy form. Lockett is asking 80% coverage of campus staff with help from council members in their respective buildings. K. Johnson requested to have survey address supervisors and administrators. T. Johnson moved to accept Ad-Hoc committee survey with current and future changes as necessary. Motion was 2nd by M. Wolridge with all members in agreement.

C. Action Items for Discussion:

- **Forum-** D. Wilson reports that President's administrative assistant confirmed his availability for forum. Wilson proposes that due to upcoming Thanksgiving break the Council considers the 16th-20th for possible dates of forum.

D. Old Business:

- Sodexo's, Mr. Rodriguez has not confirmed Council's request for \$5.00 Fridays and providing lunch during meetings.

E. New Business –

- K. Johnson addressed the Council with her displeasure of the current picture that was taken by E. Hudnall to kick off the football season and proposes that a new photo be taken. Wilson informed that a new photo has been requested and will be scheduled according to groups availability since a member was absent during the last photo op. L. LaBrie reported that the request has already been made to Communications and they are simply waiting on a confirmed date.
- C. Washington proposed that all future deanship search committee's should include a representative from the staff and should be included in the evaluation process. Informed the Council that Provost Ohia suggested that she submit request to Faculty Senate and Staff Council to address the current policies related to search committees.

F. Announcements:

- M. Wolridge announced that t-shirts have been ordered and will be ready for pick up on next week. Additionally, business cards are finished are ready for distribution today at the close of the meeting.
- H. Lipkins of the Counseling Center addressed Council regarding their campus event to take place in conjunction with homecoming and encouraged attendance of all members.

Adjournment:

T. Johnson moved to adjourn the meeting and it was 2nd by C. Washington. Next meeting is scheduled for November 12th @11:00 AM. Meeting adjourned @ 12:23 PM.

Minutes submitted by: Lori LaBrie

Approved by: _____