



TSU Staff Council Meeting Minutes

Wednesday, September 12, 2018, 10:00am

I. Call to order

TSU Staff Council Meeting called to order at approximately 10:10am on Wednesday, September 12, 2018 at Texas Southern University – Hannah Hall, room 129. Members present: Stacie Hawkins (HR), Yvette Barker, Melanie Jackson, Ronda Lewis, Leo Marcus Newman, Terri Ruiz, LaRence Snowden (via phone), Linda Solis, Cicely Taylor, Michelle Tolbert, and Derrick Wilson.

II. Staff Council Officer (FY 18 – 19) Election

- a) Discussion to move forward with the election of officers or postpone elections to a later date. The committee decided, by popular vote, to move forward with the election of officers. At the time of the vote we had a quorum (50% + 1).

TSU Staff Council Officers (FY 18-19)

Melanie Jackson	Chair
Michelle Tolbert	Co-Chair
LaRence Snowden	Treasurer
Ronda Lewis	Secretary

III. Staff Council Budget

\$10,000 allocated to Staff Council budget. A request to increase budget to \$25,000, was discussed. Ms. Hawkins will meet with Ken Hewitt (CFO) and communicate Staff Council's request.

IV. Equity Council

- Discussion regarding the status of the President's Equity Committee – additional staff were to be added, as well as the Staff Council Chair once elections were complete. Additional staff were added (Ronda Lewis was added, among others).
- Staff Council would like results of the Equity Study to be released.
- The last Equity Council meeting was held August 15, 2018. An ad hoc committee was identified and met on August 21, 2018.

V. Staff Council Kick-Off Event – Wednesday, September 26, 2018

- 11am – 1pm (Town Hall 11am – 12:15pm / Eat 12:15pm – 1pm)
- Schedule of activities: introduction of Staff Council members, officers, President Lane speaks, Staff Council Chair shares vision, questions addressed to President Lane (max. 5 questions selected by Chair), other questions/concerns to address at a later date (Council committees identified to address other issues)
- Staff attending can write questions/concerns on cards provided, anonymous submissions.
- Flyers/announcements will be made available in GSB, email to announce activity will go out campus wide.

Action Items:

- Confirm Dr. Lane's attendance
- Identify venue (Science Building Atrium was suggested)
- Flyers/email announcements

VI. Other Items

- Discussion regarding Staff Council’s participation in Capital Campaign - Staff Council voted not to participate, at this time.
- Staff Council members present gave shirt sizes to Ronda.
- Discussion regarding Staff Council officers rotating terms – officers with the highest votes serve 2 terms / officers with the lesser votes serve 1 term.
- A Special Meeting has been called for Wednesday, September 19, 2018, (10am – 12noon), HH 129 to discuss our first activity.
- Regular Staff Council meetings are held the second Wednesday of the month. The next meeting is Wednesday, October 10, 2018 (10am – 12noon).

Notes:
